Checklist for:

Petition for Appointment of Guardian - Minor

Legal standard:: Florida Statutes § 744.309, 744.312, 744.3125, 744.202, 744.334, 744.337(2), 744.342, 744.3021

Reason for Guardianship:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Age of ward: \_\_\_\_\_ years old

Relationship of guardian to minor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Look at App ¶ 21)

Attorney ad litem, if one appointed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 744.3021(3)

| Guardianship of: |
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| File #: |  | Date: |  |
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| Attorney: |  |  |  |

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| Docket# | Item# | Date |  |
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|  |  |  | LEGAL REQUIREMENTS: |
|  |  |  | Petition complete? |
|  |  |  | Residence of petitioner [744.334(1), 5.555 (c)(2)] |
|  |  |  | Name, age, PO address & residence of minor [744.334(1); 5.555(c)(3)] |
|  |  |  | Names & addresses of parents, if none, then next of kin [744.334(1), 5.555(c)(4)] |
|  |  |  | Name & address of proposed guardian and guardian willing [744.334(1), 5.555(c)(5)] |
|  |  |  | Guardian’s relationship to & previous association with minor [744.334(1), 5.555(c)(6)] |
|  |  |  | Nature & value of guardianship property [744.334(1), 5.555(c)(8)]:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |  | Petition verified [744.334(1), 5.020(e), 5.555(c)] |
|  |  |  | Petitioner is a Florida resident or is a relative of the ward [744.309(1), (2)] |
|  |  |  | Petitioner is related by blood and entitled to preference [744.312(2)(a)] |
|  |  |  | Venue is in county where minor resides OR a NR minor w/property in the county [744.202(2)]; 5.555(c)(1)] |
|  |  |  | Application has been filed [744.3125, 5.590]:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |  | Level 2 Criminal Background Check & Credit History Investigation [744.3135] |
|  |  |  | Formal notice to minor’s natural parents or consent [744.3371(2)]: |
|  |  |  | (If the petitioner has custody and the petition alleges that, after diligent search, the parents cannot be found, the parents may be served by informal notice, delivered to their last known address or addresses.) |
|  |  |  | If no parents, formal notice on person with whom minor resides & other persons as the court may direct. |
|  |  |  | Oath and designation of resident agent [744.347, 5.110, 5.600] |
|  |  |  | Bond considerations [744.351] or 69.031 account [744.351 & 69.031]: assets =\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |  | Proposed Orders: (1) appointing guardian (2) letters of guardianship |
|  |  |  | Proposed order and letters reflect that no disbursements can be made without court order and if there is pending settlement that court order is required for guardian to authorize settlement. |

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| Comments: |
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